

**Title:** Associate Rector  
**Status:** Full-time clergy  
**Reports to:** Rector  
**Start date:** TBD



### **Position Description**

The Associate Rector, in partnership with the Rector, provides spiritual shepherding, pastoral care, Biblical leadership, and gospel-centered ministry to the flock of Truro Anglican Church. With the heart of a pastor, the Associate Rector will help guide Truro's congregation forward towards the goals of restoration, rebuilding, and raising up the saints for the work of ministry. And with the gifts and passions that God has given, the Associate Rector will help tend to our church's four pillars of the Word, worship, outreach, and community. This position will give primary spiritual oversight to one (or more) of the following ministries, based on their own skills and passions, to be determined before the Associate Rector is hired:

- Community Life
- Counseling
- Discipleship
- Marriage
- Outreach
- Pastoral Care
- Worship
- Young Adults

### **Major Duties and Responsibilities**

#### Sunday mornings

- Typically present on Sunday mornings and participating in the worship and community life of the church
- Leading services and preaching as assigned

#### Regular

- Participates in weekly (1) leadership team, (2) clergy, and (3) all-staff meetings, leading these meetings in place of the Rector as assigned
- Accessible and responsive to the various ways our staff and parishioners communicate: emails, Microsoft Teams, phone calls, and text messages
- Available, with regular office hours, for meetings with parishioners and/or staff
- Available to assist with pastoral care responsibilities: off-campus visits to homes, hospitals, nursing homes, etc.
- Participates in a bi-weekly meeting with the Rector, to ensure healthy collaboration
- Present and engaged at our monthly "Community Night" dinners

#### Other

- Available to participate in the leadership of special services during Advent, Christmas, Lent, and Holy Week

- Available to assist with funerals, weddings, and other worship services in consultation with the Rector
- Communicates important updates and initiatives with the congregation (through the Truro News and website), and the Vestry (through monthly Vestry reports)
- Helps maintain a safe environment for the flock of God through a diligent commitment to the prevention of any kind of abuse: sexual, spiritual, or financial
- Participates in the life of the Diocese of the Mid-Atlantic at its annual synod (required), and quarterly gatherings (encouraged, not mandatory)

**Required Education and Experience:**

- Master's degree in theology and/or divinity
- Ordination as a priest in the Anglican Church of North America, and either a priest in good standing of the Diocese of the Mid-Atlantic or another ACNA diocese
- Deep familiarity with the Anglican liturgy and Church-year
- At least 5-10 years of significant pastoral and ministry experience
- Experience with leading Anglican worship services in formal and informal styles
- Able to manage and multitask in a fast paced, dynamic environment

**To apply please send a PDF of the following materials to:**

**Daria Brown, Director of Operations, [dbrown@truroanglican.com](mailto:dbrown@truroanglican.com)**

1. Cover letter
2. Resumé
3. Spiritual autobiography
4. Audio and/or video links to recent sermons
5. At least four references