

INSTRUCTIONS FOR PROSPECTIVE CANDIDATES

We welcome prospective Anglican priests from anywhere in the US and from any racial, ethnic, economic, and cultural backgrounds. ([Reference: ACNA Canons, Title III](#)) Candidates must be a United States citizen or have a Permanent Resident Card also known as a “Green Card.”

The process for assessing prospective candidates in the Diocese of the Mid–Atlantic is as follows:

PHASE 1: Receive and assess candidate information. Interested clergy may apply and names may also be submitted by members of the church or those who know the church.

Prospective candidates should submit the following packet of documents to the Rector Search Committee at trurosearchcommittee@gmail.com.

- An introductory letter explaining your interest in the position (up to one page)
- Resume including personal and family data, educational background, work, and ministry experience
- Spiritual autobiography concerning one’s walk with Christ
- Links to three sermons

PHASE 2: Identify the most promising candidates. After review of the above materials, the Committee will ask certain candidates for written responses to more in-depth questions. When this information has been reviewed, the Committee conducts interviews via Zoom or may visit a small number of semi-finalists in person.

PHASE 3: The Committee will conduct background and reference checks and may invite the final 1-3 candidates to meet with the Search Committee and the Vestry in person. Candidates do not preach or lead worship for the church on Sunday morning.

PHASE 4: After prayerful consideration, the Search Committee recommends one candidate to the Vestry. The Vestry alone is responsible for the final decision to choose and call a Rector, subject to the approval of the Bishop.

FINAL PHASE: When the Vestry has made a decision, the Wardens contact the Bishop for his approval. The priest is then notified and given sufficient time to pray before having to accept the call. The Vestry will negotiate the letter of agreement with the priest (based on the diocesan model Letter of Agreement), including date to start. The Vestry appoints a transition committee to help the priest make the move, settle in, and be a point of contact for all forms of help. A formal service at which the Bishop will institute the priest as Rector (sometimes called a “Celebration of New Ministry”) will be scheduled, usually held 4-6 weeks after the new rector arrives.

The length of the above process is variable. All information submitted will be treated with strict confidentiality. We hope to communicate with candidates in a timely manner as to how the process is moving and what each candidate’s status is.

Previous services and more information about Truro Anglican Church are available on our [website: truroanglican.com](http://truroanglican.com) or [Facebook: facebook.com/TruroChurch](https://www.facebook.com/TruroChurch). **QUESTIONS?** Please email our Search Committee at trurosearchcommittee@gmail.com.